**Method Statement: To Carry Out Work off a MEWP**

|  |  |
| --- | --- |
| **Contract Manager:**  | **Site Supervisor:**  |
| **Originator:** G.Pinder **Position:** Health & Safety manager **Date:** 01.02.19 |
| This method statement is critical to the health & safety of the activity(ies) it relates to. It is to be strictly adhered to. Any deviation must first be authorized by the site supervisor. |
| **Planned Task/Activity Description:** To carry out service work off a MEWP. |
| **Location and Access:** (attached plan as appropriate)Various |
| **Working Environment & Restrictions:**Warehouse and shop floor. |
| **Protection of others:**Work area to be cordoned off where necessary, operator to be IPAF trained. |
| **Emergency Procedures:**Normal site emergency procedures apply, operative to fill out a rescue plan and show a nominated person how to use the ground controls (normal and auxiliary). |
| **Operatives Competence:**Operative to have current IPAF license.  |
| **Personal Protective Equipment:**Safety shoes.General protective gloves when handling hot or sharp materials.Hi visibility vest/jacket.Safety helmet. |
| **Plant & Equipment:**Ensure MEWP has a current inspection certificate. |
| **Materials Handling/Storage & Safety Information:**None. |
| **Critical Stages:** (must be undertaken in correct sequence).1. On arrival site contact made and site induction undertaken.
2. Access and check the site log book and asbestos register and complete the site permit to work.
3. Ensure there is sufficient lighting available for the procedure.
4. Inspect MEWP and work area for compatibility.
5. Check ground for manhole covers, soft ground etc.
6. Check for overhead obstructions.
7. Cordon off access to work area and work area if necessary.
8. If lone worker show nominated person on site how to manually lower the machine, nominated person is to sign the rescue plan.
9. Drive MEWP to work area taking care with any narrow spaces, projections, electrical services etc.
10. Carry out activity.
11. Work area to be kept tidy at all times.
12. Clear away all equipment/materials and leave in a safe condition.
13. Report back to site contact, sign off work permit.
14. Tools and equipment will be packed away in vehicle and site cleared of materials.
 |